



THE
LUTHERAN
WORLD
FEDERATION

A Communion
of Churches

To LWF member churches
14 September 2018

Dear Brothers and Sisters in Christ,

SUBJECT: Call for project applications for projects starting in 2020

Our very warm greetings from The Lutheran World Federation (LWF) Communion Office in Geneva. We hope this letter finds you well.

We are pleased to announce the call for project applications for the new project cycle 2020-2022. The LWF's project support aims to accompany member churches in working on relevant issues in their contexts over a limited period (usually three years). The LWF supports member churches' project work in all seven regions of the Lutheran communion.

While we are open to receiving projects related to all areas of the LWF's work, in this round we particularly welcome proposals from the following five areas:

- Theological education and ministerial formation;
- Church growth, including mission initiatives and strengthening Lutheran identity;
- Women's empowerment and gender justice;
- Youth empowerment;
- Efforts for Climate Justice;
- Diakonia.

Application Process and selection criteria

The deadline for project applications is 1 January 2019. Please note that applications received after this deadline will not be considered. Also, keep in mind that due to the long approval process, successful projects can only start in January 2020.

The application process begins when the applying church sends by email a formally **endorsed Project Concept Note** (annex 4), including a budget overview, to the LWF Department for Mission and Development (DMD): DMDprojects@lutheranworld.org.

The purpose of the concept note is to begin a dialogue within the DMD, and between the applying church and potential supporting partners before the applying church invests resources in developing a full project proposal. The project concept note should meet the general project criteria (annex 2) and refer to the LWF strategic areas (annex 3).

It is important to note that the LWF receives numerous project applications annually. The most successful applications will be filled in correctly, indicate clearly what the project is trying to achieve and have a realistic budget corresponding with the church's capacity.

The minimum annual budget for a project is €5,000; the maximum is €90,000. Please see below the three budget categories and select the category that matches the resources and capacity of the church:

- €5,000 to €15,999 (minimum application and reporting requirements);
- €16,000 to €50,999 (standard application reporting requirements);
- €51,000 to €90,000 (high application and reporting requirements).

All concept notes will be reviewed by LWF staff during January and February 2019 and feedback will be provided to all applicants in February 2019. Please note that only shortlisted projects will be invited to submit full project proposals.

We look forward to receiving your applications.

Sincerely,



Ilona Dorji
Secretary for Project Coordination and Monitoring
LWF/DMD

ANNEXES

1. Guidelines for church endorsement
2. General project criteria
3. LWF strategic priorities
4. Project concept note
5. Timeline

Please download the annexes from the LWF website

<https://www.lutheranworld.org/content/member-churches-project-applications>