



THE LUTHERAN WORLD FEDERATION

A COMMUNION OF CHURCHES – EINE KIRCHENGEMEINSCHAFT – UNA COMUNIÓN DE IGLESIAS – UNE COMMUNION D'ÉGLISES

LUTHERISCHER WELTBUND – FEDERACIÓN LUTERANA MUNDIAL – FÉDÉRATION LUTHÉRIENNE MONDIALE

General Secretariat / Office for Personnel

VACANCY ANNOUNCEMENT

Position:	Study Secretary for Lutheran Theology and Practice in the Department for Theology and Studies
Reports to:	Director for Theology and Studies
Place of Assignment:	Geneva, Switzerland
Starting Date:	1 September 2010 (negotiable)
Duration of contract:	Initial contract of 4 years

Required Qualifications:

- University degree in theology.
- Familiarity with and appreciation for the classical theological disciplines relevant to this position, and particularly with the Lutheran heritage.
- Experience in an international environment with LWF member church, university, seminary or theological/ecumenical institute.
- Fluency in English, working knowledge of German, French or Spanish an asset.
- Strong computer literacy.

Candidates for this position require a Church Endorsement.

Closing Date:

Applications (motivation letter and detailed curriculum vitae in English), with the names and the e-mail addresses of three persons who know the applicant professionally, should be sent by **16 May 2010** to:

The Rev. Rudolf Renfer
Director for Personnel
The Lutheran World Federation
P.O. Box 2100
1211 Geneva 2, Switzerland
E-Mail: sw@lutheranworld.org

March 2010 RUR/SW

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LWF Eleventh Assembly
Stuttgart, Germany
20–27 July 2010

THE LUTHERAN WORLD FEDERATION

POSITION DESCRIPTION

Department/Unit:	Theology and Studies	Date: 12 March 2010 PD DTS
Position Title:	Study Secretary for Lutheran Theology and Practice	
Position No.:	9260.01	
Incumbent:		
Reports to:	Director for Theology and Studies	

Basic Purpose

Serves as catalyst, organizer and synthesizer of theological dimensions of the work of the LWF. This will include clarifying Lutheran theological matters that are strategic for the LWF as a global ecclesial communion in its confessional identity, life together and public witness in the world. These can include, among others, matters involving the Bible, the confessions, systematic theology, worship, social ethics, diakonia and interfaith relations.

Position Qualifications

- University degree in theology.
- Familiarity with and appreciation for the classical theological disciplines relevant to this position, and particularly with the Lutheran heritage.
- Experience in an international environment with LWF member church, university, seminary or theological/ecumenical institute.
- Fluent in English, working knowledge of one or two of the other official LWF language (German, French, Spanish) or another language extensively used in LWF work would be an asset.

Position Environment and Dimensions

This position aims to strengthen Lutheran perspectives in engagement with today's realities. It includes collaborating with other units of the LWF Geneva Secretariat in articulation of theological aspects of their own work.

Cooperation with LWF member churches world wide is essential, mainly in the clarification of theological questions and concerns and in issues central to Lutheran identity and life, including enhancing theological education.

The holder of this position identifies and encourages theological contributors from around the world whose inquiries enrich communion and understandings. This position will respond to emerging issues and advance work in trans-contextual theological reflection already carried out through the Department of Theology and Studies.

Interaction and the promotion of a theological approach within the LWF Secretariat with a broad sharing of information are necessary. Knowledge of cultural, social, political and ecumenical environment of member churches and partners in dialogue as well as of the challenging content of the Lutheran confessional heritage is essential.

The position holder shows flexibility in relation to structural and content-wise changes likely to occur through the LWF renewal process.

Main Duties:

1. Shows strong commitments and skills for networking and maintaining contact with all LWF department/units, LWF member churches, the WCC and other international Christian organizations, the Institute for Ecumenical Research in Strasbourg, universities, seminaries, and other study and research institutes.
2. Monitors emerging theological developments and assists member churches in clarifying theological aspects in ongoing areas of concern such as mission, social ethics, ecclesial structures or worship and spiritual life in cooperation with departmental staff.
3. Initiates, plans and conducts theological studies and research and education/training, as well as workshops, seminars and consultations in the area of Theology and Practice as approved by the LWF Council or as support for program activities within the LWF Geneva Secretariat, giving particular attention to issues such as Lutheran identity in an ecumenical context, the contribution of specifically Lutheran insights to the various areas of church life and social responsibility amidst cultural and political diversity.
4. Writes clearly and accessibly texts and documents, as requested, both for theological audiences and for more general readership.
5. Participates actively in the field of structural and programmatic changes related to theological and ecumenical work within the LWF Geneva Secretariat.
6. Performs related tasks as assigned by supervisor.

Major Challenge:

To ensure within the available human and financial resources that Lutheran theology and practice plays a vital role in the LWF Geneva Secretariat, reflects the commitment of the LWF to Lutheran communion and furthers the self-understanding of member churches as outlined in the LWF Constitution.